



OVERVIEW AND SCRUTINY

SICKNESS MANAGEMENT TASK AND FINISH GROUP

1. Purpose/Objectives of the Review

- To investigate the impact that staff absence has upon service delivery

2. Outcomes Required

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3. Information Required



4. Format of Information

5. Methods Used to Gather Information

6. Co-Options to the Review

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7 Equality Impact Screening Assessment

- An Equality Impact Screening Assessment to be undertaken on the scope of the Review.

8 Evidence gathering Timetable

March/April 2010

Schedule of meetings to be agreed

7. Responsible Officers

Lead Officer Catherine Wilson, Head of Human Resources
Co-ordinator Tracy Tiff

8. Resources and Budgets

Catherine Wilson, Head of Human Resources, to provide internal advice.

10 Final report presented by:

Completed by April 2010. Presented by the Chair of the Task and Finish Group to Overview and Scrutiny Committee 3 and then to Cabinet.

11 Monitoring procedure:

Review the impact of the report after six months (October/November 2010)